



**Infrastructure Cook Islands**

# **Trading Revenue Policy**

**July 2023**

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## Purpose

The purpose of this policy is to update and outline Infrastructure Cook Islands' (ICI) trading revenue system by revising existing service charges and establishing new revenue streams. This will help ICI meet its business-as-usual obligations, conduct future planned and emergency activities, and improve quality across its services. It complements ICI's other financial policies, while also aligning with ICI's Finance Standard Operating Procedures and the Cook Islands Government Policies and Procedures Finance Manual, and is subject to all Cook Islands Government finance rules.

This policy and the prescribed fees come into effect on the date of signing unless specified otherwise.

## Context

### Current revenue streams

ICI has standing contracts for certain operations (contracts for service). For example, ICI contracts T&M Contractors to transport waste from around Rarotonga to the waste facility and landfill.

ICI also:

- charges fees for permit applications and processing, including electrical, building, and road excavation (usually on an ad hoc basis)
- charges fees for the disposal of solid waste, liquid waste, and recyclables at the Rarotonga waste management facility and landfill
- leases out machinery and equipment from the Civil Works and Waste Management Divisions for external use.

Over recent years, revenue generated by ICI's averages approximately \$200,000 per annum.

### What's the problem?

As the principal entity for infrastructure development in the Cook Islands, ICI has obligations to a wide range of stakeholders including the public and Ministers. However, in the current financial environment there is a risk that ICI will be unable to carry out its business-as-usual operations as well as planned and emergency activities to meet those expectations.

ICI's operating budget funded through Treasury has decreased annually over the last few years. Bulk funding received per annum is in the vicinity of \$4,000.

ICI is expected to generate its own revenue each year to be granted an operating budget by the Cook Islands Government. However, service fees currently charged across the Ministry's outputs do not cover all services and have not kept up with the costs of doing business.

While ICI does charge for certain services, this is often on an ad hoc basis, which creates confusion for customers and reputational risk to ICI itself. ICI needs to start charging for certain services and update existing fees to improve quality and generate more trading revenue. This will enhance business-as-usual operations and ensure we can conduct future activities to meet the expectations of Ministers and the

public. It will also help us achieve our own long-term goals for the infrastructure system, provide professional indemnity for ICI staff who often do this work unofficially, and balance workloads.

Wider government processes have also been updated recently, which influences ICI's services. For example, as part of the environmental permit process, the National Environment Service (NES) has a register of qualified engineers who can do Environmental Impact Assessments (EIAs) and engineering reports. Two of these engineers work for ICI full time and conduct a large number of EIAs and engineering reports alongside their ICI work. While NES charges its own fees for permits, ICI does not have an established fee regime and only charges customers on an ad hoc basis.

Qualified ICI staff will also often be required to assist with either private or government (non-ICI) projects. There is no standard charge out rate for such services. ICI is also aware that some staff members are often asked to unofficially advise on private projects outside of work hours, for example producing building plans. This is not a service that ICI offers. The lack of controls in this space can reduce the quality of the product and results in ICI staff being overworked.

The following sections outline the services for which ICI is updating its fees and those that ICI will start charging for. All fees are inclusive of VAT.

## Environmental approvals and permits

NES issues three types of permits for the purpose of environmental compliance (Environmental Compliance Services):

1. **Environment Approval (Tier 1)** – for an activity that only has minimal environment impact
2. **Environment Consent (Tier 2)** – for an activity that has some but not significant environment impact. A technical report must be provided
3. **Environment Impact Assessment Permit (Tier 3)** – for an activity that is likely to cause significant environment impact. An EIA report must be provided with mandatory public consultation.

There are three agencies involved in this process – NES, Te Marae Ora Ministry of Health (TMO), and ICI. More information about each tier of the compliance process, requirements for applications, and NES fees is available at <https://environment.gov.ck/applications-permits/>.

## Environmental Significance Declarations and Engineering Reports

Any person, group or organization that intends to carry out any activity that may impact the environment must fill out an Environmental Significant Declaration (ESD) form and submit it to NES in the first instance. NES then determines what level of permit is required. Each applicant must pay a \$500 submission fee to NES alongside the ESD form.

In some cases, applicants require assistance to complete the ESD form. This is specified in Tier 1 of the Environmental Compliance Services. ICI will sometimes provide technical input where there are no satisfactory alternatives in the private sector.

## Environmental Approval

An Environment Approval is required for the construction of a standard residential dwelling or non-construction purposes such as land clearance. Once the Environment Approval is issued by NES, the applicant must also obtain a Sanitation Permit from TMO and a Building Permit from ICI before they proceed with the construction. All Environment Approvals must be granted by the NES Director.

ICI's building permit process and fees are described in the 'Building and electrical regulatory services' section below.

## Environmental Consent

Environmental Consent is required for specific land clearance (foreshore, sloping land, wetlands and streams), earthworks (excavation, drainage, roads and building platforms), tourism and commercial extension or renovation, and removal of coral. ICI is not involved in Environmental Consents.

### **Table 2: NES fees for Environmental Consents**

#### [Engineering reports](#)

ICI provides applicants with an Engineering Report, which details how the work should be done and the environmental measures needed to ensure it does not have a detrimental effect to the existing environment. This is specified in Tier 2 of the Environmental Compliance Services.

Landowner and developers must provide ICI with a Land Block Map, Site Map, and a Site Plan. A site meeting will be arranged to ensure ICI can produce a comprehensive Engineering Report. The Engineering Report is approved by the Planning & Projects Director and submitted to NES. This process can take at least 15-20 working days depending on the scope of the proposed works.

Until now, ICI has charged for these reports on an ad hoc basis only. This policy introduces a tiered fee system based on the Environmental Compliance Services tiers, with different rates for commercial and government entities, private individuals, community groups and NGOs. See Table 4 below.

## Environmental Impact Assessments

An Environment Impact Assessment (EIA) Permit is for an activity, project or development that is likely to cause significant environment impact and aims to protect the environment by ensuring that the regulatory authority objectively considers all potential environment impacts and their mitigation measures. The EIA process provides an opportunity for all relevant stakeholders, including the public, to participate in the decision-making procedures of the proposed project. This is specified in Tier 3 of the Environmental Compliance Services.

EIA permits cover a wide range of activities, including but not limited to water reticulation system instalment; stream and foreshore development and protection; filling of wetlands; excavation of sloping land; introduction of new species or biocontrol; tourism and commercial development; construction of an airport, harbor, port, jetty, wharf, or bridge; large-scale irrigation and alternative energy production; reclamation of the sea, foreshore, or streams; waste management facilities and or treatment; and trans-boundary movement of waste or pollution.

[How is ICI involved in EIAs?](#)

Two qualified ICI engineers are registered with NES to conduct EIAs but ICI only charges for this service on an ad hoc basis.

If NES determines that an EIA is needed, it will provide a Terms of Reference (ToR) for the project that determines the necessary work for a successful application. Based on the ToR, the required components and hence the work ICI must do can vary. As such, ICI has established a banded fee system that varies based on the amount of work required (low, moderate, high) and with different rates for commercial and government entities, private individuals, community groups and NGOs.

**Table 4: ICI Environmental Service Fees**

	<b>Commercial</b>	<b>Government</b>	<b>Community group</b>	<b>Private individual</b>
<b>Environmental Approval (Tier 1)</b>	\$1000	\$1000	\$500	\$300
<b>Environmental Consent – Engineering Report (Tier 2)</b>	\$1500	\$1500	\$1000	\$600
<b>Environmental Impact Assessment (Tier 3)</b>	\$2000 min*	\$2000 min*	\$1500 min*	\$900 min*
<b>EIA Submission Fee</b>	\$50	\$50	\$30	\$20
<b>Special REA sitting fee (for urgent requests)</b>	\$1000	\$1000	\$1000	\$1000

*\*This is ICI’s minimum charge for a Tier 3 Environmental Impact Assessment. The charge will be dependent on the scope and nature of the assessment required.*

ICI will publish EIAs on its website, rather than leaving this to individuals, as is currently the case. This will lead to a better understanding of the EIA process and outputs for future projects, and improve quality of the final EIAs as they are subject to a more rigorous checking process.

## Planning and projects services

In addition to the above, ICI offers a range of technical support services to other government agencies, private entities and the community. However, ICI does not have a standard fee schedule for any of these services. This policy establishes standard charge out rates, which differ depending on the level of advice required, as shown in Table 6. The services are described further below.

**Table 5: ICI technical service fees**

ICI service	Fee (per hour)
<b>Engineering</b> (senior engineers): engineers to contract, land map applications, technical design (preparing specifications, ROC estimates, design drawings), technical reports, technical drafting (using CAD or equivalent software)	\$200
<b>Project management</b> (intermediate engineers): on-site work (inspections and testing), coordination, preparing tender and contract documents, tender evaluation	\$150
<b>Technical assistance:</b> CAD drawing, design work, drawing reviews, GIS, surveys, peer review technical documents, site investigation, other technical advice	\$100
<b>Graduate/Intern support</b> (e.g. graduate engineers): contract administration support, scoping, monitoring works, in-situ tests (compaction, concrete mix), laboratory tests (concrete), drone imagery	\$50

### Works for other government agencies

ICI staff are often required for projects led by other Crown entities. This can include offering technical assistance or playing a project management role for works. Other agencies have standard charge out rates but ICI does not. Where any ICI assistance is required in the Pa Enuu, the lead (contracting) government agency is responsible for all travel and on-island costs (e.g. vehicle hire).

### Services for new developments

ICI is aware that demographic and societal changes in the Cook Islands pose challenges to infrastructure and the environment. As land development increases, particularly in inland areas on hillsides and slopes, this creates risks of environmental degradation and endangering public safety. ICI must have good oversight of all infrastructure projects, whether public or private, to ensure all relevant standards are met and people and the natural environment are protected.

As part of the solution, the services outlined above will assist private land owners to properly develop land and manage storm water run-off. This excludes EIAs and engineering reports. Projects may not require all of these services and may require further engineering review.

### Technical assistance for private and community projects

ICI will often provide technical assistance to private individual and community group projects. This includes, but is not limited to, building extensions and modifications (both private and public), site assessments, and mapping. ICI does not currently charge for any of these services.

The Secretary may exempt certain individuals or groups from paying the above fees on a case-by-case basis. ICI can charge for this service regardless of whether or not it has been directed to provide it. This

does not cover any assistance or advice on new builds, which is the responsibility of the Building Controller. It also does not cover any matters for which fees are prescribed in legislation. If a service does overlap, the fees prescribed in the Act or regulations apply.

Customers that require machinery and/or equipment may also need to hire this from ICI, the fees for which are presented in a later section.

## Road excavation permits

Under the Infrastructure Act, the infrastructure manager or any person wanting to undertake works that will affect a road must request permission from the road manager before starting work – this takes the form of a road excavation permit. For example, a utility provider which needs to replace or repair its utility infrastructure under a road must first acquire a permit from ICI. The requirements for the actual road excavation works are prescribed in the Infrastructure Act and ICI’s Code of Practice for Utility Operators, Works within the Road Corridor (Section 5: Procedures for Working in Road Corridors). The ICI National Road Policy, which will deal with more detailed aspects of road excavation.

The actual road excavation can be done by either:

- contractors for services, supplied by the applicant at their own cost (the cost is determined by the contractor). The applicant must provide the contractor’s details and time of excavation to ICI’s Planning and Projects and Civil Works Divisions at least two working days before works commence; or
- ICI Civil Works Division, at the request and cost of the applicant (for chip seal roads only).

If the applicant requires ICI staff and equipment, they must pay additional service fees to ICI. ICI currently charges \$240 for domestic applications and \$865 for commercial applications, with an extra \$30 per meter for anything over 7 meters (excluding an \$80 application fee). These apply only to chip seal roads and cover the whole process from cutting to reinstatement.

This policy updates the fees for chip seal roads, as per the tables below. The fees vary for domestic and commercial applications. These fees are approved by Cabinet.

**Table 6: ICI road sealing fees – chip seal**

Services	Domestic	Commercial
Application fee	\$80	\$80
ICI cut, trench, service laying and backfill, pavement reinstatement	\$350m <sup>2</sup>	\$380m <sup>2</sup>
Approved external contractor pavement surface reinstatement	Rates set by contractor Application fee: \$100 ICI inspection costs: \$100 per hour	

Should an applicant apply to excavate an asphalt (hot mix) road, ICI will facilitate with external contractors cutting and sealing at the cost of the applicant. This is necessary to ensure that the road is restored to its pre-excavation condition.



Should a contractor undertake the works and not comply with the requirements of the Infrastructure Act and/or ICI's Code of Practice, an additional reinstatement fee of \$300m<sup>2</sup> will be imposed.

## Building and electrical regulatory services

### Building permits

As outlined earlier, a Building Permit from ICI is required for anyone to build a standard residential dwelling, as well as an Environment Approval and a Sanitation Permit from TMO.

Building permits are regulated by the Building Controls and Standards Act 1991 and regulations, and all buildings must comply with the Cook Islands Building Code and Manual. This regime also covers temporary building permits, demolition permits, certificates of completion, and certificates of occupancy. ICI must be satisfied that all permit applications comply with the necessary requirements before issuing a permit. The fees for building permits and other building-related matters are set by the Building Control and Standards Regulations 1991.

**Table 7: Building permit fees under Building Control and Standards Regulations 1991**

Type of permit	Fee
Building permit – Class 1, 2, 4 and 10 buildings and structures that can be measured by floor area	Rarotonga: \$1.00 per m <sup>2</sup> of total floor area (minimum \$10) Aitutaki: 60% of that for Rarotonga (minimum \$10) Pa Enea: 25% of that for Rarotonga (minimum \$10)
Building permit – Class 10 structures that require a permit but which cannot be measured by floor area	Water tanks and solar water heaters: Exempt Retaining walls: \$100 in Rarotonga, \$60 in Aitutaki, \$25 in Pa Enea Fences, free standing walls, masts, etc.: \$50 in Rarotonga, \$30 in Aitutaki, \$10 in Pa Enea
Building permit – Class 3 buildings	\$4 per m <sup>2</sup> of total floor area (minimum \$200)
Building permit – Class 5, 6, 7, 8, and 9 buildings	\$2 per m <sup>2</sup> of total floor area (minimum \$100)
Fees for examining documents	10% of the building permit fee (minimum \$10)
Application to renew a building permit	20% of the original building permit fee
Request for inspection on completion of work	10% of the original building permit fee (minimum \$10 for each inspection)
Permission to use public places	\$100 for each application
Application for Certificate of Suitability	20% of the original building permit fee
Application for a building permit resulting from a demolition notice	4 times the corresponding building permit fee as per above

Note: building classifications are set out in the Cook Islands Building Code.

ICI will review the Building Control Act 1991 and regulations, including the permit fees, with the intention to introduce a new Building Act and regulations in 2024. This will update the activities that require a fee as well as the fees themselves, which will come into effect when the new Act is passed.

## Building plans

Building plans show what a building will look like after construction and can be useful for estimating project costs. They can come in different forms depending on the type of project. As outlined earlier, qualified ICI staff are sometimes asked to unofficially produce building plans for external projects. The lack of controls means the quality of plans is inconsistent and ICI staff often work extra hours for no remuneration.

To address this problem, ICI has introduced fees for the production of the building plans as per the table below. This will prevent staff from being overworked, improve delivery times and quality, and control the market for this service more generally. This is separate to the fees for building permits above.

**Table 8: ICI building plan fees**

Type of plan	Fee (per hour)
Site plan	\$70
Floor plan	\$50
Elevation plan	\$40
Landscape plan	\$40

## Electricity regulation

The electricity sector is regulated by the Energy Act 1998 and Energy Regulations 2006. ICI does not administer this legislation but its Electrical Inspectorate is responsible for ensuring compliance with safety standards and inspecting energy installations. The regulations prescribe the following application fees, which are collected by ICI. The fees are reviewed annually.

**Table 9: Application fees under Energy Regulations 2006**

Application for Wiring Permits		Rates
<b>Domestic</b>	Single Phase	\$115
	Two/Three Phase	\$220
<b>Temporary Installation</b>		\$115
<b>Commercial Installation</b>	Single Phase	\$150
	Two/Three Phase up to 23kVA	\$220
	Over 23kVA	\$215 + \$40 for every kVA
<b>Multi Complex</b>	Three Phase up to 23kVA	\$220
	Over 23kVA	\$215 + \$40 for every 5kVA
<b>Private and Standby Generating Plant</b>	Domestic	\$115
	Commercial	\$150
Type of permit	Fee	
Application for Electricity Supply Licence	Up to 100 kW: \$56.25	

	Over 100 kW: \$112.50
Application for re-inspection	Domestic installation: \$45 Domestic installation (two/three phase): \$78.75 Commercial installation: \$78.75 Multi-complex installation: \$146.25
Application for registration	Electrician: \$67.50 Electrical mechanic: \$67.50 Electrical service technician: \$67.50 Line mechanic: \$67.50
Application for Practicing License	Electrician: \$95.65 Electrical mechanic: \$67.50 Electrical service technician: \$67.50

## Machinery and equipment hire

ICI currently leases out heavy machinery and equipment for a variety of projects. Most of the plant (machinery) is from the Civil Works Division but some are Waste Management assets. The internal rates apply only to parties with contracts with ICI for a particular service and the external rates apply to all other customers.

ICI intends to incorporate these rates into overall project costs for both internal and external projects.

**Table 10: ICI machinery and equipment hire out rates**

Machinery and Equipment	External rate (per hour)		Internal rate (per hour)	
	Working hours (Mon-Sat 8am-4pm)	After-hours	Working hours (Mon-Sat 8am-4pm)	After-hours
Excavator 3.5t	\$125		\$75	
Excavator 8t	\$205		\$123	
Backhoe/front end loader	\$100		\$60	
Truck 5t	\$80		\$48	
Truck 10t	\$100		\$60	
Pothole truck/emulsion	\$100		\$60	
Bitumen truck	\$1200		\$1000	
Transporter	\$200		\$120	
Grader	\$150		\$90	
Roller 3.5t	\$80		\$48	
Roller 11t	\$120		\$72	
Roller PTR	\$90		\$54	
Plate compactor	\$30		\$18	
Bobcat with bucket	\$125		\$81	
Bobcat with broom	\$150		\$90	
Bobcat with miller	\$245		\$147	
Tractor boom	\$90		\$54	
Water truck (carting)	\$110		\$66	
Water truck (construction)	\$110		\$66	
Loader large	\$180		\$108	

Excavator 17t (Waste Management)	\$240	\$480	\$150	\$300
Forklift (Waste Management)	\$100	\$200	\$50	\$100
Loader 3.5t (Waste Management)	\$130	\$260	\$80	\$160

All machinery and equipment hire is subject to the following conditions:

- an additional refundable bond of \$100 is required to cover any damage
- an additional fee of \$25-45 per hour per person is required for labourers and ICI operators, depending on the type of machinery
- an additional fee of \$50 per hour per person may be required for traffic management
- all machinery and equipment must be returned to the ICI main yard (Arorangi) for storage – an additional fee will be incurred for anything not returned or stored safely on the work site
- the hire fee will commence when the machinery or equipment leaves the ICI main yard and ceases when it is returned
- a hire agreement form must be completed and signed prior to the release of any machinery or equipment – these can be found at the main ICI office.

## Recovering costs from damage to ICI assets

Under the Infrastructure Act 2019, anyone who damages any infrastructure is liable to the infrastructure manager for the cost of all necessary repairs to or replacement of the infrastructure regardless of whether it was intentional or not. As the Secretary of ICI is the ‘infrastructure manager’ (for roads, road drainage, storm water drains, inland and coastal flood and erosion protection works, and solid and hazardous waste facilities), a person is liable to ICI for the cost of repairs to or replacement of damaged infrastructure.

Further, anyone who interferes with any infrastructure without authority commits an offence and is liable on conviction:

- in the case of an individual, to all or any of the following:
  - a fine not exceeding \$5,000
  - imprisonment for a term not exceeding 5 years
  - a fine not exceeding \$500 for each day that unlawful interference continues
- in any other case, to a fine not exceeding \$100,000 and a fine not exceeding \$500 for each day that the unlawful interference continues.

The definition of ‘interference’ in the Act, however, means that it applies mainly to network or reticulated infrastructure such as water, power and telecommunications that is not managed by ICI.

It is not solely the infrastructure itself that ICI is concerned about. There is no provision nor definition in the Act or elsewhere that covers other assets such as road signs and barrier rails, and ICI does not currently recover the costs from damage to these. ICI has now introduced fees that will be charged to individuals for any accidental or purposeful damage (e.g. from careless driving). The fees are fixed and do not change depending on the extent of the damage, except for concrete structures, which ICI will determine on a case-by-case basis.

**Table 11: ICI fees for asset damages**

Asset damaged	Fee
Road sign	\$200
Barrier rail	\$500
Call out fee to remove damaged vehicles	\$250
Concrete structures	Based on extent of damage

## Waste Management

The Waste Management Division is responsible for a range of crucial services for different waste streams, including recycling, landfill management, and liquid waste. ICI does not charge for many of these services while other existing fees have not been updated in some time and are no longer sufficient to enable the division to carry out its activities.

While ICI strongly encourages households and businesses to rethink their daily practices to reduce waste – as well as refuse, reuse and recycle – different types of waste can either be collected from the roadside or taken directly to the Rarotonga Waste Facility. ICI has updated its existing fees and introduced new ones for types of waste that have not previously been charged for. These differ between residential and commercial customers, or between Rarotonga and the Pa Enuā, and are shown in the tables below.

ICI will also charge for the storage of machinery and equipment at the landfill or recycling center, as well as sludge waste from the water treatment process (administered by To Tatou Vai). These rates, also shown below, are charged on a monthly basis and differ for internal (contractors) and external customers.

### Landfill – Tipping Fee

**Table 12: Landfill tipping fees (during working hours (Monday-Saturday, 8am-4pm))**

Type of load	Commercial (per load)	Residential (per load)
Car	\$50	\$50
Van/ute	\$50	\$50
Trailer	\$70	\$50
Truck	\$100	\$50
Skip bins	\$50	\$50

*\*Effective as at 1 August 2023*

**Table 13: Landfill tipping fees (after-hours)**

Type of load	Commercial (per load)	Residential (per load)
Car	\$100	\$100
Van/ute	\$100	\$100
Trailer	\$140	\$100
Truck	\$200	\$100

*\*Effective as at 1 August 2023*

*\*\*Skip bins cannot be taken to the landfill outside working hours.*

## Liquid Waste Disposal

**Table 14: Liquid waste disposal fees (during working hours (Monday-Saturday, 8am-4pm))**

Litres per load	Rarotonga	Pa Eua
Less than 4,000	\$60	\$30
4,000-8,000	\$100	\$50
8,000-10,000	\$120	\$60
More than 10,000	\$200	\$100
Cooking Waste Oil Barrel (200Ltrs)	\$100	\$50
Cooking Waste Oil Container (20Ltrs)	\$10	\$5

*\*Effective as at 1 August 2023*

**Table 15: Liquid waste disposal fees (after-hours)**

Litres per load	Rarotonga	Pa Eua
Less than 4,000	\$100	\$30
4,000-8,000	\$150	\$50
8,000-10,000	\$180	\$60
More than 10,000	\$250	\$100
Cooking Waste Oil Barrel (200Ltrs)	\$100	\$50
Cooking Waste Oil Container (20Ltrs)	\$10	\$5

*\*Effective as at 1 August 2023*

## Recyclable Waste

**Table 16: Recyclable waste fees (during working hours (Monday-Saturday, 8am-4pm))**

Type of waste	Commercial (per load)	Residential (per load)
Glass bottles Truck Load	\$100	\$50
Glass bottles per Skip Bins	\$50	\$20
Plastic	\$20	\$10
Aluminium cans	\$20	\$10
Tin cans	\$20	\$10

*\*Effective as at 1 August 2023*

**Table 17: Recyclable waste fees (after-hours)**

Type of waste	Commercial (per load)	Residential (per load)
Glass bottles per Truck Load	\$150	\$40
Glass bottles per Skip Bin	\$70	\$40
Plastic	\$40	\$20
Aluminium cans	\$40	\$20
Tin cans	\$40	\$20

*\*Effective as at 1 August 2023*

## Other waste streams

**Table 18: Fees for disposal of other waste streams**

Type of waste	Commercial	Residential
E-waste	\$40 per item	\$20 per item
Organic waste	\$20 per load	\$10 per load
Crushed glass	\$50 per kg	\$20 per kg
Whiteware	\$50 per item	\$30 per item
Hazardous Waste	\$60 per load	\$30 per load

*\*Effective as at 1 August 2023*

## Storage Facilities

### Water treatment sludge

The below table only applies to the storage of water treatment sludge at either the landfill or recycling centre. The internal rates apply only to parties with contracts with ICI for a particular service and the external rates apply to all other customers.

**Table 19: Fees for storing water treatment sludge**

Storage Facility	External rates (per crate, monthly charge)	Internal rates (per crate, monthly charge)
Landfill	\$100	\$50
Recycling centre	\$100	\$50

*\*Effective as at 1 August 2023.*

### Machinery storage

The below table shows the fees for customers to store non-ICI machinery or equipment at the landfill and recycling centre.

**Table 20: Fees for machinery storage**

Storage Facility	External rates (monthly charge)	Internal rates (monthly charge)
Landfill	\$200	\$100
Recycling centre	\$200	\$100

## Meeting Facilities

ICI has a conference room with a seating capacity of up to forty participants. Hire of ICI's meeting facility is \$20 per hour.

## Reviews and amendments

ICI recognises that the fees and charges described throughout this policy will need to change over time. It will review this policy and the prescribed fees every two years and any changes will be made publicly available.

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Approved by:

Date: 20 July 2023



**Elizabeth Wright-Koteka**  
**Secretary, Infrastructure Cook Islands**